RESUME

DHIRAJ DHINGRA

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**Career Intention**

To be associated with a progressive organization that gives scope for continuous learning and provides application of knowledge and skills that can be aligned to the latest trends, as well as looking for a challenging position of the foreign language expert in a reputed organization with a view to use my wide knowledge of the language and computer for the benefit of the organization.

**Academic**

**\*Completed secondary in 2005 and senior secondary in 2007 from Central Board of Secondary Education, Delhi**

**\* Completed graduation in B.Com in 2013**

**\*Specialization Course in Russian Language from Institute of Russian Language, named after A.S. Pushkin, Moscow, Russia (2010-2011)**

**\*Completed Intensive Advance Diploma Course in Russian language from the University of Delhi**

**Career Feature**

***Key Responsibilities***

**Russian Language Expert at msg.ai Aug 2016 to Dec 2016**

* Worked as a Russian Language Expert
* Responsibility included the translation from Russian to English and vice-versa
* Worked on chatbots and trained them in Russian language for selected clients
* Created various queries and patterns as per the requirement of the project
* Checked the trained queries and responses in the database

**Deputy Senior Associate at Copal Amba (Now Moody’s Analytics) Apr 2014 to Aug 2016**

* Thorough research on companies, primarily on Russian companies, about what the company does, what are its offerings, where it operates, amongst other
* Industry research, company research and sector research
* Good knowledge of various databases including Factset, Capital IQ, Bloomberg, Thompson One, and others

**Russian Language Interpreter at Khemka Technical Services Pvt Ltd Dec 2012 to Mar 2014**

* Worked as a Russian Language Interpreter under the contract of Indian Railways
* On-site live interpretation from Russian to English/Hindi and vice-versa, especially technical interpretation

**Russian Language Analyst at Wipro Technologies Feb 2012 to Aug 2012**

* Provided technical support to through mail or calls to on-site clients, located in Sakhalin, Russia
* Provided resolution to queries/questions asked by the Russian clients

**Russian Language Intern at Russian Culture Centre, Embassy of Russian Federation Jan 2011 to Sep 2011**

* Worked as an Assistant to the Direcor of Russian language

**Key Achievements**

* Got various awards for participating in Russian quizzes, poetry competition and plays amongst others
* Got certificates for attending various seminars in Russian language
* Got certificates for attending and taking Russian language courses

**Application Awareness**

* FactSet
* Factiva
* Bloomberg
* Capital IQ
* Thompson One

**Personal Data**

1. Mother’s Name: Mrs. Anjana Dhingra
2. Father’s Name: Mr. Trilok Nath Dhingra
3. Date of Birth: 29th Mar 1989
4. Languages Known: Russian, Hindi and English
5. Marital Status: Single
6. Valid Passport: Yes valid till Jul 2028

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